

## UL Lafayette Disaster and Emergency Guidelines

**Emergency-** a condition where a major disruption occurs to routine campus operations. This includes: Any activity or incident that brings serious injury or loss of life. Examples: Fire or explosions power outage, loss of life, active threat, bomb threat.

**Disaster-** a condition where extensive damage, injury, loss of life or property causes UL Lafayette to close and respond immediately. Examples: Tornado, flooding, severe thunderstorms, or hurricanes.

Name	Number	Location
UL Police Dept. (ULPD)	<a href="tel:(337)482-6447">(337) 482-6447</a>	Bittle Hall
Emergency	911	

**Emergency Notification System (ENS)** is designed to deliver mass text messages, emails, university hotline and social media alerts to all who have registered for the system. ENS is used to immediately communicate information for both emergency and disaster situations affecting our campus.

\*The contact information in a user's profile (contact numbers and email addresses) can be updated on ulink at any time, by the individual user.

Please follow the information on the message given in the ENS announcements during an emergency. If you have questions or need clarification, please contact your supervisor, or ask law enforcement onsite.

### Disaster or Emergency by type:

1. Active Threat- Shelter in place */RUN! HIDE! FIGHT!*
2. Bomb Threat- Report –Call bomb threats to ULPD/911, evacuate area as directed.
3. Hazardous Material Spill- report to UL Police Department (ULPD) and direct supervisor, evacuate area as directed.
4. Severe Weather- Watching media outlets and signing up for the ENS system will greatly decrease risks associated with tornadoes, thunderstorms, flooding, and hurricanes.

### Fire and Fire Safety:

1. Report all fires, smoke and other emergency situations, no matter the intensity, to ULPD/911
2. Buildings on campus are protected by Fire Alarm Systems that will notify ULPD if there is a fire. Pull stations can be found near exits and stairwell doors. If pulled - the building alarm will sound, notifying others they need to evacuate.
3. Fire Extinguishers- (*P.A.S.S*) Stands for: pull pin, aim at base of fire, squeeze handle, sweep
4. Evacuation Assembly Area – follow the direction of ULPD/Fire Dept/other law enforcement

### First Aid:

1. All ULPD police units carry first aid kits and AEDs in them.
2. Also, these kits and AEDs are spread throughout campus for emergency use

Please refer to the Building Emergency Action Plans to get more details on your specific building. This handout is not all inclusive, and only contains key take away points and general tips to help YOU make the decisions in a situation to keep yourself and campus safe.