HIGH-RISK SAFETY MEETING REPORT FORM SMR-9-00

NOTE: For use with high-risk jobs. See EH & S Policy, Section 6.3 NOTE: For help or questions regarding this form call the Safety Office

SECTION 1:	
DEPARTMENT:	LOCATION:
MEETING PRESENTED BY:	DATE OF MEETING: / /
SECTION 2:	
Meeting Preparation Visual Training Aid Used	Subject of Meeting:
Film Handou Tool	
VCR Equipme Chart Others	ent
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	Important Points to Cover:
SECTION 3:	
Attendance Roll	Employee suggestion/comments on subject:
	Remarks: Comments/observations for action/review after meeting: