

## What Do You Do If Someone Gets Hurt on Campus?

*Acknowledgements:*     *Dr. Marelle Yongue, Staff Physician*  
                                  *Jenny Dorsett, Human Resources*  
                                  *Joey Sturm, Chief of University Police*

All employees should familiarize themselves with the following information:

### First Response

1. Contact University Police (482-6447 or Dial 911), who is the first responder for all campus emergencies.
2. If the victim is immobile, ask them to lie down and remain still. Speak calmly and assure them that help is on the way. Begin gathering information about the incident (Ask who, what, when, where, why, and how?).
3. Faculty and Staff may be asked by students or co-workers with chronic medical conditions (seizures, diabetes, etc) not to notify first responders in the event the condition manifests itself.
  - a. Please note that everyone is required to request an ambulance through University Police for all medical emergencies.
  - b. Acadian Ambulance will respond to any call and perform an initial evaluation free of charge.
  - c. Once the victim is evaluated, the paramedic shall determine if it is necessary to transport him/her to a hospital. The victim has the right to refuse this service unless the paramedic deems the situation serious enough to transport without the victim's consent.
  - d. If the victim refuses transport, she/he should be encouraged to contact a family member, personal friend, or co-worker (employee injury) to transport them to a medical provider.

### Reporting the Injury

1. All injuries should be reported, but please exercise common sense. A simple paper cut should not be reported. However, any serious injury should be reported, even if the victim does not seek medical attention.
2. Whenever possible, the Departmental Safety Coordinator (DSC) should be notified. DSC's are trained on reporting injuries properly. A list of UL Lafayette DSC's can be found at - <http://safety/Coordinators/index.shtml>
3. For injured **employees** (including student workers), the victim has a right to see a medical professional of their choosing. The medical provider should be notified that this is in relation to an on the job injury at UL Lafayette and to contact Human Resources at 482-6246 for assistance.
4. A training video has been developed with information regarding workman compensation. You can view this video at <http://www.safety.louisiana.edu/Videos/>
5. Injured **students** (including student workers) may choose to seek medical attention at the Student Health Services (SHS) facility on campus. However, SHS is only open during normal University hours. For more serious injuries, the student will be referred to another medical provider.
6. For more serious injuries, regardless of the victim's classification, please contact the EH&S Director at 482-5357 so an investigation can begin.